



**PERMANENT BUILDING COMMITTEE
SCHOOL BUILDING COMMITTEE SUB-COMMITTEE
MEETING MINUTES**

Project: Clinton Middle School
 Subject: School Building Committee Meeting
 Location: Zoom
 Distribution: Attendees, Project File

Project No: 202000640305
 Meeting Date: 12/20/2022
 Time: 6:30 PM
 Prepared By: E. Grijalva

Present	Name	Affiliation	Present	Name	Affiliation
x	Michael Ward*	Town Administrator		Mike Burton	DWMP
	Sean Kerrigan	Selectman	x	Trip Elmore	DWMP
x	Brendon Bailey	School Committee Chair	x	Steve Brown	DWMP
x	Matthew Varakis	School Committee Vice-Chair		Mike Cox	DWMP
x	Steven Meyer*	Superintendent		Rachel Rincon	DWMP
	Brian Farragher	Director of Facilities		Aidan Place	DWMP
x	Chris McGown*	Chair of PBC, Head of DPW	x	Elias Grijalva	DWMP
	Courtney Harter	CMS Principal	x	Peter Caruso	LPAA
	Shane McCarthy	Teacher	x	Sean Brennan	LPAA
x	Bill McGrail	Finance Committee Co-Chair	x	Kathryn Crockett	LPAA
x	Chris Magliozzi*	Vice-Chair of PBC	X	Eric Moore	LPAA
x	Michael Moran*	PBC Member			
x	Brian Delory*	PBC Member			
	Timothy O'Toole*	PBC Member			
	Phil Duffy	Director of Community & Econ. Dev.			
	Kelly Turcotte	Special Education Parent Advisory			
	Laura Taylor	Parent-Teacher Association			
	Angelica Arroyo	English Learners Parent Advisor Council			

* SBC Voting Member

Item No.	Description	Action
6.1	<p>Call to Order: 6:30 pm meeting was called to order by PBC Chair C. McGown with 6 of 7 voting members in attendance.</p>	Record
6.2	<p>Previous Topics & Approval of November 29,2022 Meeting Minutes: A motion to approve the 11/29/2022 meeting minutes as submitted, made by B. Delory and seconded by S. Meyer.</p> <p>Discussion: None.</p> <p>Roll Call Vote: M. Ward (Y), S. Meyer (Y), C. McGown, (Y), B. Delory (Y)</p> <p>Abstain C. Magliozzi, M. Moran</p> <p>Motion passes, November 29th, 2022, meetings are certified as approved.</p>	Record
6.3	<p>Invoices and commitments Submitted for Approval: C. McGown calls out for a motion to approve DWMP progress payment No. 4.</p>	Record
6.3.1	<p>Invoice 1: DWMP November Invoice No.4 in the amount of <u>\$9,000.00</u>.</p> <p>A motion was made by C. Magliozzi and seconded by B. Delory for the approval of DWMP Invoice No.4.</p> <p>Discussion: None</p> <p>Roll Call Vote: M. Ward (Y), S. Meyer (Y), C. Magliozzi (Y), M. Moran (Y), B. Delory (Y), C. McGown (Y)</p> <p>Motion passes, to approve the invoice for payment.</p>	
6.3.2	<p>C. McGown calls out for a motion to approve the Central Mass Signal Invoice.</p> <p>Invoice 2: Central Mass Signal Invoice, in the amount of <u>\$60,862.53</u></p> <p>A motion was made by M. Ward and seconded by C. Magliozzi for the approval of the Central Mass Signal Invoice.</p> <p>Discussion: None</p> <p>Roll Call Vote: M. Ward (Y), S. Meyer (Y), C. Magliozzi (Y), M. Moran (Y), B. Delory (Y), C. McGown (Y)</p> <p>Motion passes, to approve the invoice for payment.</p>	

6.4	<p>Summary and Results of the MSBA DSP Meeting:</p> <p>T. Elmore states out of the (6) proposals we received, (3) made it to the interview stage. Finegold Alexander, Flansburgh, and Lamoureux Pagano Associates, Architects. (LPAA). LPAA won the interview stage by a significant margin, and we have several of their team members joining our calls this evening, but they will officially introduce themselves in the next meeting, as they are not under contract now. So, the summary is that LPAA won, and did a great job with their presence during the interview process.</p> <p>T. Elmore shares the results:</p> <table border="1" data-bbox="198 703 1187 819"> <thead> <tr> <th>Firms</th> <th>Finegold Alexander</th> <th>Flansburgh</th> <th>LPAA</th> </tr> </thead> <tbody> <tr> <td>Totals</td> <td>32</td> <td>18</td> <td>40</td> </tr> <tr> <td>Ranks</td> <td>2</td> <td>3</td> <td>1</td> </tr> </tbody> </table> <p>S. Meyer states I think it was clear that LPAA was the right firm from the start. They are local to us, they put a lot of detail into getting to know Clinton, and I'm excited we got a team together to move forward with the project.</p> <p>M. Ward states that I appreciate the energy and passion LPAA brought to your presentation. I really appreciate you getting to know Clinton and doing your research. I look forward to bringing that same passion to this project here and that personalization.</p>	Firms	Finegold Alexander	Flansburgh	LPAA	Totals	32	18	40	Ranks	2	3	1	Record
Firms	Finegold Alexander	Flansburgh	LPAA											
Totals	32	18	40											
Ranks	2	3	1											
6.5	<p>Approval of Designer Feasibility & Schematic Proposal:</p> <p>T. Elmore explains that he received a proposal yesterday from LPAA and they were able to meet our budget of \$600,000. They have all the standard information and processes in their scope of work and are meeting our proposed budget, and we're looking to get approval from the PBC for the LPAA proposal. .</p> <p>C. McGown calls out for a motion to approve the LPAA proposal.</p> <p>A motion was made by S. Meyer and seconded by M. Ward to approve the LPAA proposal in the amount of \$600,000.00.</p> <p>Discussion: None</p> <p>Roll Call Vote: M. Ward (Y), S. Meyer (Y), C. Magliozzi (Y), M. Moran (Y), B. Delory (Y), C. McGown (Y)</p> <p>Motion passes, to approve LPAA Feasibility and Schematic proposal of \$600,000.00.</p>	Record												

6.6	<p>Other Topics not Reasonably Anticipated 48 hours prior to the Meeting</p> <p>Discussion: None.</p>	Record
5.8	<p>Next Meeting:</p> <ul style="list-style-type: none"> ➤ Tuesday, January 10th @ 6:30 pm in the Clinton Middle School library. <p>Discussion: None</p> <p>M.Ward ask Chair C. McGown, I review the packet and I know what to anticipate over the next year and a half. I just wanted to open this question up to DWMP or LPAA, what do we expect tomorrow? Next week, next month?</p> <p>T. Elmore’s responses we’ll be discussing that in our next meeting. I’m going to give you an outline of what we’re expecting to talk about in the next meeting and then the process going forward.</p>	Record
5.9	<p>Adjourn 7:05 pm A motion was made by S. Meyer and seconded by C. Magliozzi to adjourn the meeting.</p> <p>Discussion: None.</p> <p>Roll Call Vote: M. Ward (Y), S. Meyer (Y), C. Magliozzi (Y), M. Moran (Y), B. Delory (Y), C. McGown (Y)</p>	Record

Sincerely,
DORE + WHITTIER
 Elias Grijalva
 Assistant Project Manager
 Cc: Attendees, File

The above is my summation of our meeting. If you have any additions and/or corrections, please contact me for incorporation into these minutes.