

PERMANENT BUILDING COMMITTEE  
SCHOOL BUILDING COMMITTEE SUB-COMMITTEE  
MEETING MINUTES



Project: Clinton Middle School  
Subject: School Building Committee Meeting  
Location: ZOOM  
Distribution: Attendees, Project File  
MSBA Module: 4- Schematic Design

Project No: 202000640305  
Meeting Date: 04/09/2024  
Time: 6:30 PM  
Prepared By: E. Grijalva

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**Meeting Agenda**

1. Call to Order & Number of Voting Members
2. Previous topics & MM for Approval
3. Invoices and Commitments for Approval
4. MSBA Update
5. Other topics not reasonably anticipated 48 hrs prior to meeting
6. Public Comment
7. Next Meeting
8. Adjourn

<b>Name</b>	<b>Affiliation</b>
Steven Meyer*	PBC Member- Superintendent
Chris McGown *	PBC Chair
Michael Moran*	PBC Member
Michael Ward*	PBC Member- Town Admin
Brian Delorey*	PBC Member
Chris Magliozzi*	PBC Member & Vice Chair
Phil Duffy	PBC Member- Director of Community
Matthew Varakis	SC Vice Chair
Shane McCarthy	Teacher
Trip Elmore	DWMP- Project Director
Elias Grijalva	DWMP – Assistant PM
Peter Caruso	LPA A – Project Manager
Beth Paulson	Fontaine Bros- Project Manager
*PBC Member	

Item No.	Description	Action
26.1	<p><b>Call to Order &amp; number of voting members present</b> 6:32pm meeting was called to order by PBC Chair C. McGown with 6 of 7 voting members in attendance.            *B. Delorey joined late.</p>	Record
26.2	<p><b>Previous Topics &amp; Approval of March 12 ,2024, Meeting Minutes:</b></p> <p>A motion to approve the March 12, 2024, meeting minutes was submitted by S. Meyer and seconded by C. Magliozzi.</p> <p><b>Discussion:</b> None; <b>Roll Call Vote:</b> C. Magliozzi (Y), M. Moran (Y), M. Ward (Y), S. Meyer(Y), C. McGown (Y); <b>Abstentions:</b> None; <b>All in favor, motion passes.</b></p>	Record
26.3	<p><b>Invoices and Commitments for Approval</b></p> <p><b>Invoice 1:</b> LPA A March Invoice, in the amount of \$43,750.00            A motion was made by C. Magliozzi and seconded by S. Meyer for the approval of LPA A March Invoice.</p> <p><b>Discussion:</b> None; <b>Roll Call Vote:</b> C. Magliozzi (Y), M. Moran (Y), M. Ward (Y), S. Meyer(Y), C. McGown (Y); <b>Abstentions:</b> None; <b>All in favor, motion passes.</b></p>	Record
26.4	<p><b>MSBA Update</b></p> <ul style="list-style-type: none"> <li>• <b>February 23,2024:</b> MSBA SD Submission</li> <li>• <b>March 20. 2024:</b> MSBA PSB and Transition Meeting             <ul style="list-style-type: none"> <li>○ The District and MSBA staff establish and document the project scope, budget, schedule, and MSBA financial participation to forward to the MSBA Board of Directors for their approval.                 <ul style="list-style-type: none"> <li>▪ Total Project Budget: \$139.5 Mil</li> <li>▪ MSBA Grant Fund: \$77 Mil</li> <li>▪ Local Share: 62.5 mil                     <ul style="list-style-type: none"> <li>• Potential reduction to local shared with IRA grant incentives</li> </ul> </li> </ul> </li> </ul> </li> <li>• <b>March 22,2024:</b> MSBA SD Review Comments</li> <li>• <b>April 05, 2024:</b> SD Team response to MSBA comments</li> <li>• <b>April 24, 2024:</b> MSBA Project Budget and Scope Meeting             <ul style="list-style-type: none"> <li>○ MSBA Board of Directors Meeting</li> </ul> </li> <li>• <b>June 3, 2024:</b> Clinton Town Meeting</li> <li>• <b>June 10, 2024:</b> Debt Exclusion Vote</li> </ul> <p><b>Discussion:</b> None</p>	Record
26.5	<p><b>Other topics not Reasonably Anticipated 48 hours prior to the Meeting:</b></p>	Record

	<p>T. Elmore comments on seeking assistance from an IRA Grant tax consultant. There are two main areas where such a consultant could be beneficial:</p> <p><b>1. Front-End Design Compliance:</b> Ensuring that design documents align with Federal IRA Requirements. This would involve guidance during the initial stages of project planning to ensure compliance.</p> <p><b>2. Submission and Follow-Through:</b> Assistance with paperwork submission and compliance verification once the project is completed. This would likely occur when the project team has finished its work, and the school district takes over the submission process.</p> <p><b>Discussion:</b> None</p>	
26.6	<p><b>Public Comment:</b>  <b>Discussion:</b> None.</p>	Record
26.7	<p><b>Next SBC Meeting:</b>  PBC/SBC Remote Meeting: May 7, 2024 @ 6:30PM – Virtual</p>	Record
26.8	<p><b>Adjourn:</b> 6:43 PM A motion was made by S. Meyer and seconded by C. Magliozzi to adjourn the meeting.</p> <p><b>Discussion:</b> None; <b>Roll Call Vote:</b> B. Delorey (Y), C. Magliozzi (Y), M. Moran (Y), M. Ward (Y), S. Meyer(Y), C. McGown (Y); Abstentions: None; All in favor, motion passes.</p>	Record

Sincerely,

**DORE + WHITTIER**

Elias Grijalva

Assistant Project Manager

Cc: Attendees, File

The above is my summation of our meeting. Please contact me for incorporation into these minutes if you have any additions and/or corrections.